

GVE HALL RENTAL AGREEMENT

Date _____

I would like to reserve the hall/card room for (event) _____

To be held on _____ Time (start & end) _____

Signature of Renter _____ Phone _____

Signature of GVE Rep receiving \$100 _____ Phone _____

If this event is cancelled, the Renter must notify the GVE Rep.

The Renter who signs this agreement must be present at all times.

The hall should be left in the same condition as when the event started.

Decorations to be taken down.

Tables to be cleaned/wiped off.

Extra tables and chairs to be put away.

Sweep/mop floors – supplies will be provided.

Check/clean up restrooms – supplies will be provided.

Clean off counters.

Make sure all lights/fans are off and all doors are locked and secured when finished. (5 doors plus main door)

Brown garbage bags should be set in front of storage room which is behind the kitchen area.

Not included

Pool

Sound system

Stove/oven (both) – No cooking

Included

Brown garbage bags – 2 in the cans + 2 extra – if more needed please bring your own

\$100 will be returned after the hall has had the final inspection.

Liability Clause –

Any damages done to GVE property and / or personal injuries will be the responsibility of the party signing the hall rental agreement.

Final Inspection

Signature of Renter _____ Date _____

Signature of GVE Rep _____ Date _____

3/5/2024